

**Minutes of the Meeting of the SA Rally Panel held on the
13th of April 2015 in the CAMS SA/NT State Office Conference Room
3/43 King William St, KENT TOWN, SA**

Present:	A. Admiraal	Chairperson
	C. Gray	Secretary
	A. Dunn	Past Chairperson
	G. Brown	SEAC (on phone link up)
	T. Franklin	ACRM
	M. Smith	Series Checker (on phone link up)
	H. Nott	SDCC
	P. Hutchins	SMCSA
Apologies:	D. Langfield	SCCSA
	W. Mason	SDCC – Proxy to M. Clements
	B. Lowe	WACC
	M. Selley	ARCom
Visitors:	M. Clements	Board Member
	P. Kidsley	SMCSA
	H. Ryan	Outgoing ARCom Rep
	J. Lange	Series Results Checker
Absent:	A. Raggatt	WACC

05-1504-42-01 Opening

The Chairman opened the meeting at 7.45pm and welcomed Panel Members and visitors.

05-1504-42-02 Visitor Reports

Nil.

05-1504-42-03 Minutes of Previous Meeting

The February minutes as tabled with amendments are accepted as a true and accurate reflection of the meeting held.

Moved: M. Clements **Seconded:** H. Ryan **Carried**

05-1504-42-04 Business Arising From These Minutes

05-1504-42-04.01 Actions completed

Minute No	Action	By
05-1011-42-06.04	TRE Event has been recognised. Letter was submitted to State Council by A. Admiraal	A. Admiraal

05-1504-42-04.02 Actions ongoing

Minute No	Action	By
05-1011-42-07.01	ARC regulations and scrutineering forms were obtained from ARCOM and discussed. Documents need to be circulated to the Panel for further discussion over the coming weeks 11/04/15 Ongoing	A. Dunn H. Ryan
05-2209-42-07.05	draft document on FIV – this will be continuous in preparation for 2016 13/04/15 Ongoing	H. Ryan

05-1407-42-07.03	<p>Need to start working on end of season event. Please have a think about and come up with some ideas. Wayne and Cass to look into some ideas for a potential ideas for dinner/presentation 16/03/15 C. Gray investigated one option – too far. A. Admiraal suggested that we use the Edinburgh Hotel “Victoria” room. This would be more than suitable. 2 Dates have been selected Wed 15th of April & Fri 17th of April. He will contact the venue to see if it is available. C. Gray to set up invites etc. Event to be potentially run same night as next month’s meeting. CG & JL to discuss re: trophies required. AA to contact the venue.</p>	All delegates
05-1407-42-08.01	<p>Evaluation Form. Create Rally version 13/04/15 Ongoing</p>	M. Smith
05-1205-42-06.01	<p>New sponsors for the 2015 Championship: We currently have 1 with another 2 potential sponsors have been identified by B. Lowe and H. Nott. 09/02/15 Ongoing B. Lowe and A. Admiraal to investigate further with a potential sponsor. 13/04/15 Ongoing</p>	A. Admiraal B. Lowe
05-1703-42-08.1	<p>Two plaques are needed for Clerk of Course perpetual trophy 16/03/15 Ongoing</p>	A. Dunn

05-0909-42-07.8	<p>Check with CAMS whether or not amounts received 10/02/14 Has been followed up with CAMS. Finance report still shows no amounts. 17/03/14 no road repair fund or trophy fund money from CAMS/events to panel. A. Dunn has email from CAMS that invoices are to be sent subject to confirmation of certain details. Panel member were asked in Jan/Feb to check with club treasurers whether or not clubs were invoiced correctly or invoiced at all. In progress. 14/04/14 Interest for road repair and radio funds has been received from CAMS. Payments of SARC series registration have also been received. Still waiting on other figures from CAMS 12/05/14 Ongoing. Still waiting on CAMS. 16/06/14 Still no response from CAMS. Eugene will be following up. Perhaps contact Sandra. A. Admiraal to follow up. 14/07/14 See Finance Report - A. Admiraal rang Sandra (CFO) from CAMS. Hand balled back to Laurene. Talk to Laurene so can go back to Sandra. Invoices never went out. Still no finance report. Makes 3 months without report now. Used to get report every month even if was no change. 11/08/14 CAMS have recognised problem. Currently handballing between each other. No Invoices to clubs 22/09/14 Ongoing 10/11/14 05-1011-42-07.06 A. Admiraal has been in discussions with CAMS regarding the current financial statements. The detail in the documents is difficult to understand as there is limited detail. He has asked CAMS for more detailed information to be made available to enable accurate reconciliation of the accounts and outstanding invoices. 08/12/14 05-0812-42-07.06 CAMS will not invoice until we sort it out as nothing to base upon 12/01/15 Ongoing 09/02/15 Ongoing 16/03/15 A. Admiraal to contact respective clubs in regards to invoices. In regards to this issue, it has been raised that there is the need for the panel to introduce the position of Finance Officer. Jason Lange offered to fill this position. Motion: Create the position of Finance Officer – non voting position. Moved: M. Clements Seconded: P. Kidsley Carried</p>	<p>A. Dunn</p> <p>Admiraal</p>
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05-1206-42-07.2	<p>Contact Laurene for information on who created previous honour board. Speak to external parties if necessary. 11/11/13 Quotes have previously been sought. H. Ryan to endeavour to find and table at next meeting 09/12/13 Ongoing 17/03/14 Work to continue once other important issues sorted. 14/04/14 T. Franklin has had quote for 12mths. Quote to be re sent to panel. A. Dunn permission to action Moved: A. Admiraal Seconded: R. Marratt Carried 12/05/14 Still waiting on quote 16/06/14 Quote received. To be discussed next meeting 22/09/14 Keep existing format for board (same as previous) Moved: R. Marratt Seconded: A. Admiraal Carried Need CAMS badge (logo) – which one? T. Franklin Quote \$506 inc GST Need invoice produced straight away A. Dunn will order 12/01/15 Ongoing 09/02/15 Ongoing 16/03/15 T. Franklin to follow this up. Board has been ordered.</p>	A. Admiraal T. Franklin
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05-1504-42-05(a)

Correspondence In

Letter from WACC – re: resignation of A.Ragget. A.Gooley will be their replacement representative. This has been accepted. AA will notify State Council about this change.

Email from F.Wood – re: Young Officials programme.

Email from M.Smith – SOP Meeting. New officials cards, 2015 official's awards/service awards, Classic Adelaide, Young Officials programme & Bronze Event Command clarification.

05-1504-42-05(b)

Correspondence Out

05-1504-42-05(c)

Electronic Decisions

05-1504-42-07

Reports

05-1504-42-07.01

Scrutineering No report this meeting

05-1504-42-07.02

ACRM No report this meeting

05-1504-42-07.03

Promotions

- Posters and Stickers for next event to be 'created/finalized'
Asp has offered \$1500 in sponsorship for these posters to be created. Clemco, LJ Hooker & Scouts Motorsports are also providing smaller amounts of money to sponsor. Potential for other companies to be involved.

Motion: To accept these offers of sponsorship to create and print the posters

Moved: M.Clements **Seconded:** M.Smith **Carried**

Young Officials Program – SARP has concluded that we need to look into attracting the younger generation into officiating with in motorsports. Suggestion was raised about providing caps (potentially CAMS supplied?) for them. Discussion was held in regards to appropriate minimum/maximum age, and which tasks were able to be performed under supervision.

SARP supports this idea. Clubs are encouraged to support and integrate it into their events. SOP to coordinate.

- 05-1504-42-07.04 ARCom
 No meeting until 29th of April
 Rallysprint regulations are still WIP
 A summer 'twilight' series was run in the eastern states, which proved to be a great success.
- 05-1504-42-07.05 Checker's Report
 M. Smith reported his findings re: Southern Rally, first checks have been completed.
 No report for Roberstown as yet.
 A. Challen to assist as his driver for Southern Rally.
 An electronic motion was raised by M. Smith – however only one electronic response.
Motion "Bob Brown is the appointed Event Checker / Course checker for club / multiclub events for 2015 with in the Mount Gambier region"
Moved: H.Ryan **Seconded:** A. Dunn **Carried**
- 05-1504-42-07.06 Finance
 J. Lange to step into the position of Finance Officer. More information next meeting
- 05-1504-42-07.07 Scouts Rally of SA
 No Report
- 05-1504-42-06** **General Business**
- 05-1504-42-06.01 Conditions Document/Championship Documents
 Feedback shows complex angles. Definitions of classes require clarification for SARRS. Electronic discussion to continue this discussion please.
 J.Lange advised that CAMS have informed us that we are unable to use the online forms due to lack of physical signature.
 We need to investigate the possibility of using the online event forms via the CAMS website.
 Also the Series/Event Regulations that were submitted to CAMS have been rejected. They need to be one document. JL/MC/HR to follow up with the relevant people.
 Additions to next year's regulations were discussed. Ideas were discussed but it was agreed, that this was strictly for 'next year'.
- 05-1504-42-08** **Any Other Business**
 Nil.

The Chairperson thanked all members for their contributions to this evenings meeting.
 Meeting closed at 10.45pm

Next Meeting Notification

The next meeting of the SA Rally Panel will be held on Monday the 4th of May commencing at 7.30pm.

Actions Arising From These Minutes

Minute No	Action	By
05-1503-42-07.03	Promotional material to be developed Banners/posters etc.	M.Clements/A.Admiraal/ C.Gray/J.Lange
05-1504-42-05(a)	Advise State Council of change of representative - WACC	A. Admiraal
05-1504-42-06.01	Conditions of Rallying	J.Lange/M.Clements/ H.Ryan